

**No.B.13021/2/2020-GAD/Pt-I**  
**GOVERNMENT OF MIZORAM**  
**General Administration Department**  
**Mizoram New Capital Complex, Aizawl**

*Dated Aizawl, the 12<sup>th</sup> January, 2022*

**CIRCULAR**

***Subject: Booking of official appointment through online application for prevention of the spread of Covid-19***

In pursuance of Clause No.42 (4) of Government Order No.B.13021/101/2020-DMR/Vol-VI dt. 07.01.2022 to prevent all officials working under the Government of Mizoram from Covid-19 and to further curb the spread of the pandemic, the Government of Mizoram is pleased to issue the following instructions to be complied by all Departments/Offices and the general public:

1. The Govt. of Mizoram has decided that with effect from **17<sup>th</sup> January, 2022 (Monday)**, all applications for official visits should be done only online through the Application/Portal i.e 'Appointment' which can be downloaded from <https://play.google.com/store/apps/details?id=com.msegs.appointment> (Google Playstore) or can be directly accessed through <https://appointment.mizoram.gov.in> (Web Portal)

2. The tutorial for the operation of the application is available for download or view at <https://youtu.be/Om5nTbv1j5M>

All Administrative Departments and Heads of Departments are informed to bring the content of this O.M to the notice of all their Sub-Ordinate Offices for information and compliance.

**Sd/- DR. RENU SHARMA, IAS**  
Chief Secretary to the Govt. of Mizoram

**Memo No.B.13021/2/2020-GAD/Pt-I:Dated Aizawl, the12th January, 2022**

Copy to:

1. Secretary to Governor, Mizoram favour for information.
2. PS to Chief Minister, Mizoram favour for information.
3. PS to Dy. Chief Minister, Mizoram favour for information.
4. PS to Speaker/Ministers/Ministers of State/ Dy. Speaker/ Deputy Govt. Chief Whip, Mizoram
5. All Vice Chairman, SEDP Boards
6. Vice Chairman, State Planning Board, Mizoram favour for information.
7. Sr. P.P.S to Chief Secretary, Govt. of Mizoram favour for information.
8. All Principal Secretaries/Commissioner & Secretaries/Secretaries/Special Secretaries, Govt. of Mizoram.
9. Secretary, MPSC/MIC/MSEC/MSCPCR/MSSSB/Mizoram Lokayukta.
10. All Administrative Departments.
11. All Heads of Departments.
12. All Mizoram Houses.
13. Director, I&PR with a request to publicize the contents of this circular to the general public.
14. Guard File.



Handwritten signature of Rochuangkimi Khenglawt, dated 12/1/2022.

**(ROCHUANGKIMI KHENGLAWT)**

Under Secretary to the Govt. of Mizoram  
General Administration Department